

Klamath Basin Amateur Radio Association (KBARA) Bylaws

Section 1: Membership

- **Lifetime Membership:** Granted to individuals who have made a significant contribution to KBARA, upon nomination and approval by a two-thirds (2/3) vote of full voting members.
 - Lifetime members are exempt from annual dues and residency requirements.
 - They may participate fully in club activities.
 - **Voting Rights:** Lifetime members maintain voting rights only as long as they meet the residency requirements defined for Full Voting Membership.
- **Full Voting Membership:** Granted to approved members residing within Klamath County or surrounding areas as approved by the Executive Committee. Full Voting Members may participate fully in club activities and votes and are subject to annual dues.
 - **Voting Eligibility Tenure Requirement:** Except for Lifetime Members, a member must have been a Full Voting Member in good standing for a minimum of six (6) months prior to the opening of a vote to be eligible to vote. Time accrued prior to a lapse in membership does not count toward this requirement.
 - **Returning Member Waiver:** The Executive Committee may, by a majority vote, waive this six-month requirement for a returning member who held Full Voting Membership in good standing within the previous twenty-four (24) months and has a cumulative membership history of at least two (2) years. This waiver is granted at the sole discretion of the Executive Committee and is not a right of the returning member.
- **Associate/Supporter Membership:** For members who do not meet full voting requirements or who relocate outside Klamath County. Subject to annual dues. May participate in club activities but do not have voting rights.
- **Introductory Membership:** Available for one year, free of charge, to any newly licensed amateur radio operator. May participate in club activities but do not have voting rights. After one year, they may apply for Full Voting or Associate/Supporter Membership.
- **Lapsed Members:** Members who fail to pay annual dues by their anniversary date will be considered lapsed. Lapsed members have a 30-day grace period to pay dues without losing their current membership level. If dues are not paid within the grace period, the member will be reclassified according to membership policies.

Section 2: Dues

- **Annual Dues:** Amounts shall be set by the membership and may be changed by a vote of the membership. Dues are payable annually on each member's anniversary date of joining the club.
- **Lapse and Reinstatement:** Failure to pay within the 30-day grace period results in a loss of membership privileges and voting rights.
- **Hardship Reinstatement:** If the lapse is due to substantial hardship (e.g., illness, military service, family emergency), the Executive Committee may, by a two-thirds (2/3) agreement of the officers, reinstate the member without loss of continuous status. This must occur within 90 days of the original anniversary date.
- **Standard Reinstatement:** If reinstatement occurs more than 90 days after the anniversary date, or if hardship is not approved, payment is treated as a new membership with a reset anniversary date.

Section 3: Meetings

- **Regular Meetings:** Held monthly at a time and place determined by the Executive Committee.
- **Special Meetings:** May be called by the President or by request of at least three members of the Executive Committee.
- **Meeting Procedure:** Conducted in accordance with *Robert's Rules of Order, Newly Revised*, except where such rules conflict with the Constitution or Bylaws.

Section 4: Elections

- **Terms of Office:** Elected officers serve a one-year term beginning January 1st and running through December 31st.
- **Election Timeline:**
 - **September:** Reminder of upcoming elections; nominations may open immediately following the meeting.
 - **October:** All nominations received to date are announced; nominations remain open.
 - **November:** Final nominations are announced and accepted; the Executive Committee announces the specific voting method.
 - **December:** Elections commence on December 1st and conclude at the start of the December meeting.
- **Nomination Methods:** May be made in person or submitted via email or official club platforms during the nomination period.
- **Write-in Candidates:** Permitted for all offices, provided the candidate meets eligibility requirements.
- **Election Thresholds:** Officers are elected by a **simple majority (50% + 1)** of votes cast by eligible participating members. If no candidate receives a simple majority, nominations for that office are reopened immediately and voting repeated until a candidate is elected.
- **Vacancies:** Filled by special election at the next regular meeting.

Section 5: Voting

- **5.1 Eligible Voters:** All Full Voting Members and Lifetime Members in good standing who meet the tenure requirements in Section 1.
- **5.2 Determination of Outcome:** Determined solely by ballots cast by eligible participating members. Members who do not participate are not counted for or against the outcome.
- **5.3 Voting Thresholds:**
 - **Simple Majority (50% + 1):** Decides routine business, officer elections, and adoption of operating procedures.
 - **Two-Thirds (2/3) Majority:** Required for Constitutional and Bylaw amendments, officer removals, expenditures greater than \$500, and major representational decisions.
- **5.4 No Quorum Requirement:** No quorum shall be required for any vote properly noticed and conducted.

Section 6: Emergency Fund

- The President has access to a \$500 emergency spending fund.
- Use must be agreed upon by the club executives (President, Vice President, Secretary) with a two-thirds (2/3) or greater agreement.

Section 7: Officer Duties and Executive Committee

- **7.1 Designation of Officers:** President, Vice President, Secretary, and Treasurer. The Secretary position is required; Secretary and Treasurer roles may be combined if no Treasurer is elected.
- **7.2 Executive Committee Composition:** To maintain an odd-numbered body:
 - **Four-Officer Structure:** If there are four distinct officers, the President may appoint up to three (3) additional members.
 - **Three-Officer Structure:** If Secretary/Treasurer roles are combined, the President may appoint up to two (2) additional members.
- **7.3 Authority:** The committee manages day-to-day business and exercises oversight. A majority constitutes a quorum.
- **7.4 Removal of Appointees:** Appointed members may be removed at any time, with or without cause, by a majority vote of the elected officers.

Section 8: Amendments

- Proposed amendments must be announced at a regular meeting or via electronic means.
- Voting is conducted electronically, requiring a two-thirds (2/3) majority of eligible participating members.

Section 9: Expenditures

- Any proposed expenditure greater than \$500 must be announced at a regular meeting or via electronic means.
- Approval requires a two-thirds (2/3) majority of eligible participating members.

Section 10: Indemnification

- The Association shall indemnify its officers, directors, and authorized volunteers to the fullest extent permitted by Oregon law and the Constitution.

Section 11: Conflict of Interest

- **Disclosure & Recusal:** Any member or officer with a conflict must disclose it and recuse themselves from discussions and voting.
- **Special Authority (Recall):** If the disinterested members of the committee determine an officer's conflict materially harms the Association, they may, by a majority vote, schedule a removal vote without a member petition.

Section 12: Officer Removal and Retention

- **Initiation:** May be initiated by a written petition signed by at least two (2) eligible voting members or by the Executive Committee.
- **Due Process:** The Executive Committee shall designate a neutral presiding officer. A hearing will be held where the officer has an opportunity to address the membership.
- **Threshold:** Removal requires a two-thirds (2/3) majority of participating eligible members.
- **Retention (Per Constitution Art. IV, Sec 5):** If an officer loses eligibility for Full Voting Membership due to a relocation or other change in status, the Executive Committee may, by a unanimous vote of the disinterested members, allow the officer to complete their current term of office.

Section 13: Club-Sanctioned Activities and Representation

- **Routine Activities:** Activities like Field Day, hamfests, or regular meetings may be authorized by the Executive Committee.
- **Major Decisions:** Activities involving political campaign activity, legislative advocacy, or substantial financial obligation require a two-thirds (2/3) majority membership vote.

Adoption

These Bylaws were adopted on [Insert Date] by a two-thirds (2/3) majority of eligible voting members participating.

President: _____ Date: _____

Secretary: _____ Date: _____